

LINCOLN WATER COMMISSIONERS

July 8, 2015

Regular Meeting

The regular monthly meeting of the Lincoln Board of Water Commissioners was held at the Lincoln Water Commission office with Commissioners Frederick Conklin, Rene Lapierre and George Hadley present. Commissioners Eric Fox and Edward Fox were absent. Also present were Water Superintendent Romeo Mendes, Assistant to the Superintendent Lewis Prescott, property owners from Walker Street and Maureen Smith.

The meeting was called to order at 5:00 p.m. by Commission Chairman Frederick Conklin.

Motion to amend the order of business and move New Business item 11 a) Walker Street– Request for Relief – Turn On Fee to the front of the meeting passed unanimously. (RL-GH)

The Superintendent reviewed for the Commission the request for relief regarding the property on Walker Street.

The property owner addressed the Board regarding the fee imposed for having the water turned on after a discontinuation of service. They are requesting a credit be applied to the account for the fee paid to have the service restored.

Commissioners reviewed the account history and a motion was made to credit the account with the stipulation that if the issues continue with the account, the fee will be reinstated.

Motion to credit the turn on fee to the account on Walker Street with the stipulation that if issues continue with the account the fee will be

reinstated passed unanimously. (RL-GH)

Motion to return to the regular order of business passed unanimously. (RL-GH)

PUBLIC COMMENT

There was no public comment at the July 8, 2015 regular meeting.

CONSENT AGENDA –

The June 3, 2015 Minutes and the Correspondence regarding the NE Water Works Association Annual Conference were pulled from the Consent Agenda and will be heard during the regular order of business.

Motion to approve the remainder of items on the Consent agenda passed unanimously. (GH-RL)

The following items were approved on the consent agenda for the July 8, 2015 meeting:

- May 22, 2015 Work Session Minutes**
- June 10, 2015 Regular Meeting Minutes**
- June 2015 Capital Accounts**
- June Monthly Abatements**
- June Account Transaction Report**
- June Correspondence – RI Interlocal Tr Quarterly Newsletter and AG Open Government Summit invitation**
- News Articles – Fracking – Risks on Water Supply**

MINUTES

- **May 22, 2015 Executive Session**
- **June 3, 2015 – Work Session**
- **June 10, 2015 Executive Session**

Commissioner Lapierre advised that on page 4 of the minutes, the total at the bottom of the Budget 2014/2015 should read \$3,461,350.00 and the Service Equity Line Item was decreased by \$2,000.00. Minutes will be amended to reflect the corrections.

Motion to accept the June 3, 2015 Work Session minutes as amended passed unanimously. (RL-GH)

Motion to accept the May 22, 2015 and June 10, 2015 Executive Session minutes passed unanimously. (GH-RL)

SUPERINTENDENTS REPORT

The Commission reviewed the Superintendents Report with the Commission. Superintendent Mendes discussed plans for future cleaning and lining projects and the reimbursements from National Grid for pump work done at the Providence Connection. The Superintendent also advised that the Consumer Confidence Report went out with the July billing.

Motion to accept the Superintendents report and place on file passed unanimously. (RL-GH)

MONTHLY FINANCIAL REPORT

The June 2015 operating and revenue report was presented to the Board for approval.

Motion to accept the expenditure and revenue report for the month of

June 2015 passed unanimously. (GH-RL)

Motion to send the monthly financial status report for June 2015 to the Town Finance Director passed unanimously. (RL-GH)

OUTSTANDING BALANCE REPORT

The outstanding balance report for the month of June 2015 was reviewed by the Board and will be placed on file.

The outstanding balance due over 120 days for June was \$80,864.

This amount was lower than the May 2015 report.

CAPITAL ACCOUNTS

The Capital Accounts report for June 2015 was passed with the Consent Agenda.

Interest on investments has gone down for the month of June.

MONTHLY INVOICES

Motion to approve payment of the June 2015 Accounts Payable in the amount of \$200,394.26 and Direct Payments in the amount of \$527,278.86 passed unanimously. (GH-RL)

ABATEMENTS

a. Regular Monthly Abatements

Motion to approve the June 2015 abatements in the total amount of \$133.44 passed with the consent agenda.

- Payment Adjustment – Payment was posted to the wrong account**

ACCOUNT TRANSACTION REPORT

The June 2015 Account Transaction Report was passed with the Consent Agenda and will be placed on file.

CORRESPONDENCE –

a. R. I Interlocal Trust – Quarterly Newsletter – Passed with the Consent Agenda

b. Attorney General Open Government Summit – Passed with the Consent Agenda

c. New England Water Works Association Annual Conference – This was pulled from the Consent Agenda and reviewed by the Commission. The Superintendent and Commissioner Hadley are tentatively scheduled to attend.

Motion to approve the Superintendents and Commissioners attendance to the Conference at Lincoln Water Commission expense passed unanimously. (RL-GH)

UNFINISHED BUSINESS

a. Consent Agenda –

Motion to defer the Consent Agenda Review to the August meeting passed unanimously. (RL-GH)

NEW BUSINESS

a. Walker Street – Request for Relief – Turn On Fee

This was moved to and discussed at the front of the meeting.

b. LWC Clean Water Infrastructure Plan 2015

Superintendent Mendes reviewed the Infrastructure Rehabilitation Plan with the Commissioners. The plan has been updated to include the anticipated progression over the next five years and 20 years. The plan is also being reviewed by the Town Planner to ensure that it is consistent with the Comprehensive Plan.

c. Providence Connection Pump 3 Proposed VFD Installation

Superintendent Mendes advised the Commission that there is 1 pump

remaining at the Louisquisett Pike that does not have a VFD. He is working with National Grid to see if there is an incentive program similar to the one obtained for the previous VFD upgrades. Superintendent Mendes submitted a new proposal for the upgrade to pump 3. The proposal falls under the State initiative and a bid would not be required. The proposed fee for the installation of one 100 horsepower Variable Frequency Drive and the associated electrical work is a lump sum fee of \$19,300.

Motion to approve the proposal from Weston & Sampson CMR, Inc. contingent upon an incentive program from National Grid passed unanimously. (RL-GH)

CLAIMS –

There were no claims presented at the July 8, 2015 meeting.

NEWS ARTICLES –

The news article regarding Fracking – Risks on Water Supply was passed with the Consent Agenda.

EXECUTIVE SESSION

Motion to seek to adjourn to Executive Session per RIGL 42-46-5 (a) (2) to discuss the Policy Governing Benefits and Other Administration Functions for Non-Union Employees and Superintendent and Assistant to Superintendent Contracts passed unanimously. (RL-GH)

EXECUTIVE SESSION – PUBLIC VOTE

Motion to Seal the Minutes of the Executive Session passed unanimously. (RL-GH)

Motion to approve the updated policy governing benefits and other administrative functions for non-union employees passed

unanimously (GH-RL)

ADJOURN

**There being no further business before the board the meeting
adjourned at 7:30 p.m.**